



## SOCIETY FOR VASCULAR NURSING BYLAWS

### Article I

#### Name and Affiliation

##### Section 1.

The name of the association shall be the Society for Vascular Nursing. The Society may also be known as SVN.

### Article II

#### Mission, Vision, Core Values

##### Section 1. Mission

To provide a professional community for nurses focused on advancing the care of persons living with vascular disease through excellence in evidence based practice and education.

##### Section 2. Vision

SVN will be the premier vascular nursing organization whose members are improving outcomes for persons living with vascular disease.

##### Section 3. Core Values

- Excellence in vascular nursing practice through innovation, research, and education.
- Respect for individual member's contributions, values, and perspectives.
- Advocacy for vascular nurses and persons living with vascular disease.

### Article III

#### Membership

##### Section 1. Classification of Membership

##### Section 1.1 Active Member

Active member one year membership shall be registered nurses who profess an interest in carrying out the purposes of the Society. Licensed practical nurses and licensed vocational nurses who enter into Society membership prior to July 1, 1998, shall retain active member status as long as membership remains current.

##### Section 1.2 Associate Member

Associate one year membership is available for those interested in supporting the purposes of the Society,

but who are not registered nurses. Associate members receive all benefits of membership but may not vote or hold office.

### Section 1.3 Student Membership

Student membership is available for any individual enrolled in nursing (associate, baccalaureate, masters or doctorate) programs taking at least 12 credits per semester. Student members must provide proof of student status with their application in order to receive the discounted student rate. Student members receive all benefits of membership but may not vote, hold office or be eligible to receive the Journal of Vascular Nursing.

### Section 1.4 Graduate Nurse Membership

Graduate Nurse membership is available for any individual who joins SVN in his/her first year following graduation from a nursing program. This membership category is for one year only; the individual would need to renew as an active member in subsequent years.

### Section 2. Dues

The Board of Directors shall determine membership dues.

## **Article IV**

### **Meetings**

#### Section 1. Annual Conference

There shall be an Annual Conference.

#### Section 2. Annual Business Meeting

An Annual Business Meeting of the Society shall be held during the Annual Conference or completed via electronic mail. At the Annual Business Meeting members meet to conduct business, hear reports from officers and committees/task forces.

#### Section 3. Special Meetings

The Board of Directors may call a special meeting of the membership for any purpose so long as notification of the special meeting is given 30 days prior to the date of the meeting. Notification may be via electronic or postal mail.

#### Section 4. Board of Directors Meetings

Meetings of the Board of Directors shall be convened as the business and developments of the Society indicate. Meetings may be by phone, video conferencing or in person.

#### Section 5. Quorum

For all meetings, a simple majority present shall constitute a quorum for the transaction of business.

## **Article V**

### **Elected Officers and Board of Directors**

#### Section 1. Structure of Governance

The governing body of the Society is the Board of Directors, which shall consist of the President, President-elect, Immediate Past President, Treasurer, and four (4) elected members. It has power and authority over the affairs of the Society between and during meetings. The officers of the Society shall be the President, the President-elect, and the Treasurer.

#### Section 2. Eligibility

Active RN members who have been members for at least one year are eligible for elective office.

#### Section 3. Terms of Office

The President-elect shall be elected each year for a commitment of three years in office (one year as President-elect, one year as President and one year as Immediate Past President). The Treasurer shall hold office for two years and shall be elected in even numbered years. The remaining members of the Board of Directors shall hold office for two years; two Directors will be elected in alternating years. No officers or members of the Board of Directors shall serve more than two consecutive terms in the same office. Terms of office shall commence at the close of the Annual Conference.

#### Section 4. Resignation

When a member of the Board of Directors is unable to meet the requirement of the position, that person may submit a resignation to the Board. Resignation may be called for by two-thirds vote of the remaining Board. Resignation may be called for by two-thirds vote of the remaining Board.

#### Section 5. Vacancy

In the event of a vacancy in the office of the President, the duties of the office shall be assumed by the President-elect. For vacancies in any other elected position, the Board of Directors shall appoint a qualified member of the Society to the position. He/she will assume this position for the unexpired term of his/her predecessor.

#### Section 6. Duties of Officers and Board Members

##### Section 6.1 President

The functions of the President shall be to promote and keep safe the purposes and goals adopted by the Society, act as the chief elected officer of the Society, preside at all business meetings officially held by the Society or the Board of Directors, act as an ex-officio member of all committees except the nominating committee and perform such other duties as prescribed by the Board of Directors.

### Section 6.2 President-elect

The functions of the President-elect shall be to fulfill duties in the absence of the President, monitor committee activities directly or delegate such responsibility to one or more Directors, and perform such other duties as prescribed by the Board of Directors or as delegated by the President.

### Section 6.3 Treasurer

The functions of the Treasurer shall be to review and monitor finances of the Society, to present written reports of the financial status of the Society at meetings of the Board for Directors and at the Annual Business Meeting, and to perform other such duties as assigned.

### Section 6.4 Director

The functions of the remaining members of the Board of Directors shall be to provide facilitation to committees and task forces of the Society, serve on task forces as requested by the Board of Directors, and to perform other such duties as assigned.

### 6.5 Immediate Past President

The function of the Immediate Past President shall be to chair the Nominating Committee and to serve as an advisor to the Executive Committee and Board of Directors to allow for appropriate succession and continuity of work for the following year only. The Immediate Past President shall not have voting privileges.

## **Article VI**

### **Nominating Committee and Elections**

#### Section 1. Eligibility

Only active members are eligible to participate in election.

#### Section 2. Manner of Election

Elections shall be by electronic or postal service mail ballot.

#### Section 3. Electoral Quorum

A plurality vote for any office shall constitute an election. In case of a tie, the election shall be determined by lot by the Nominating Committee.

#### Section 4. Notification

Candidates shall be notified by the chair of the Nominating Committee.

#### Section 5. Nominating Committee

The Nominating Committee shall be an appointed three-member committee chaired by the Immediate Past-President. The Board of Directors shall appoint the other two members from the membership at large for a term of two years. The terms shall be staggered. A member shall serve no more than two consecutive

terms. A member must resign his/her position on the Nominating Committee if he/she wishes to run for office.

## **Article VII**

### **Committees and Task Forces**

#### Section 1.

The Board of Directors shall establish committees and task forces as necessary to accomplish the purpose and goals of the Society. Task forces shall be initiated upon the request of any members and the endorsement of the Board of Directors.

## **Article VIII**

### **Chapters**

The Board of Directors may authorize chapters, which shall be organized in accordance with the rules and regulations adopted by the Board of Directors.

## **Article IX**

### **Communications**

#### Section 1. Publications

SVN shall have an official journal.

#### Section 2. Web Site

SVN shall have an official Web site.

## **Article X**

### **Amendment of Bylaws**

#### Section 1. Process of Amendment

These Bylaws can be amended at any annual membership meeting of the Society by a majority vote of those present, provided the amendment is submitted in writing at least thirty (30) days in advance. Amendments may also be voted by electronic or postal service mail ballot, wherein a plurality vote shall constitute adoption of the amendment.

## **Article XI**

### **Parliamentary Authority**

#### Section 1.

The rules contained in *Robert's Rules of Order*, newly revised, current edition shall be used as a guideline for the Society in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of the Society.

**Article XII****Dissolution Clause**

## Section 1.

In the event the Board of Directors determines the Society's intellectual and non-intellectual assets have reached a level that will no longer sustain the Society, and all efforts to stay solvent have been exhausted, a vote will be taken by the Board of Directors to begin the dissolution process per the Policy and Procedure for Dissolution.

CW/hrm: Approved: 04/05

Revised 05/08

Revised 05/09

Revised 07/10

Revised 06/13

Revised 6/16

Revised 11/17

Revised 6/19